



**MINUTES OF THE MEETING OF THE  
LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY  
OCTOBER 14, 2004**

1. **CALL TO ORDER; ROLL CALL**  
**THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY MET IN REGULAR SESSION, THURSDAY, OCTOBER 14, 2004 AT 4:00 P.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIR RIPPEY, COMMISSIONERS KAY, MARTIN AND SLAVENS (ARRIVED AT 4:13 P.M. DURING ITEM #6A). ALTERNATE MEMBERS IN ATTENDANCE: COMMISSIONERS DODD AND EISELE. COMMISSIONERS LUPORINI AND WAGENKNECHT WERE EXCUSED.**
2. **PLEDGE OF ALLEGIANCE**  
**CHAIR RIPPEY LED THE SALUTE TO THE FLAG.**
3. **APPROVAL OF MINUTES: August 12, 2004.**  
**APPROVED MINUTES OF MEETING OF AUGUST 12, 2004.**  
**K-R-M-D**
4. **PUBLIC COMMENT**  
**NONE**
5. **CONSENT CALENDAR**
  - a) **2005 Contribution for Management Personnel to County of Napa 401(a) Retirement Savings Plan**  
The Commission will consider approving a contribution for 2004 to the County of Napa 401(a) Retirement Savings Plan for LAFCO management personnel (1 employee – Executive Officer).  
**THIS ITEM WAS REMOVED FROM AGENDA, AND WILL BE BROUGHT TO THE COMMISSION AT ITS DECEMBER 9<sup>TH</sup> MEETING.**
  - b) **Professional Services Agreement #04-04 between LAFCO and Bartig, Basler & Ray**  
The Commission is advised that the Executive Officer has entered into an agreement on its behalf with Bartig, Basler, & Ray to conduct an independent audit of FY03-04.
  - c) **LAFCO Budget Contributions by Funding Agencies**  
The Commission is advised that the five cities in Napa County (American Canyon, Calistoga, Napa, St. Helena, and Yountville) have exercised their right under Government Code §56381 to use a formula of their determination to calculate the apportionment of their collective 50% share of the LAFCO budget.  
**APPROVED CONSENT CALENDAR ITEMS 5b AND 5c.**  
**K-R-M-D**
6. **PUBLIC HEARING**
  - a) **Wine Country Avenue Reorganization**  
The Commission will conduct a public hearing and consider a reorganization that consists of the annexation of 5.1 acres of unincorporated residential territory to City of Napa and to the Napa Sanitation District. The City of Napa, applying on behalf of the property owners, proposes only annexation to the City. The Commission's dual-annexation policy calls for reclassification as a reorganization and concurrent consideration of annexation to the Napa Sanitation District. The reorganization subject territory consists of five parcels, identified as APNs: 035-511-012, 035-511-013, 035-511-014, 035-511-015, and 035-511-016. The subject territory consists of four street addresses: 1116, 1118, 1120, and 1124 Wine Country Avenue. The proposal is to annex existing single-family homes; future development of the subject territory is anticipated, but no near-term project is contemplated. The property owners have consented to annexation to the City of Napa, but not to the Napa Sanitation District.

- 6a) cont'd: PUBLIC HEARING HELD – NO TESTIMONY PRESENTED.  
**COMMISSION APPROVED ANNEXATION TO THE CITY OF NAPA, BUT NOT TO  
THE NAPA SANITATION DISTRICT.**  
**ADOPTED RESOLUTION** **#04-21**

**K-R-M-D**

7. COMMISSION ACTION ITEMS -

- a) ***Comprehensive Water Service Study: Service Review Determinations for Berryessa Agencies***  
The Commission will review three resolutions making determinations for the water service study as it relates to three Berryessa agencies: Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, and Spanish Flat Water District. The Commission will consider the report of staff and may make related determinations as required by Government Code §56430.

**ADOPTED RESOLUTIONS**

**#04-22, #04-23, AND #04-24**

**D-S-M-K**

- b) ***Amendments to Policies Regarding the Positions of Public Member and Alternate Public Member***  
The Commission will review and consider adopting amendments to its policies to require that future appointments of the public and alternate public members divide the positions between the Up-Valley(including the cities of Calistoga, St. Helena, and Yountville) and South County (including the cities of American Canyon and Napa).  
**COMMISSION DISCUSSED AND AGREED TO KEEP EXISTING POLICY.**  
**NO CHANGES MADE.**

**K-R-M-S**

8. COMMISSION DISCUSSION

- a) **Public Workshop: Napa County Mosquito Abatement District**  
The Commission will conduct a workshop to discuss the first phase of the *Comprehensive Study of Napa County Mosquito Abatement District*. The workshop will include a presentation by staff identifying key findings concerning the current services provided by the District. The workshop will also provide an opportunity for the Commission to ask questions and provide general direction to staff. No substantive actions are proposed.  
**REPORT PRESENTED. NO ACTION TAKEN.**
- b) **LAFCO Studies: Service Reviews, Sphere of Influence Updates, and Governance Studies**  
The Commission will receive an oral report on the status of various studies being conducted by staff, including the service reviews for Landscaping and Lighting Services, the *Comprehensive Study of the City of Napa*, and the governance study for the Napa Sanitation District.  
**REPORT PRESENTED. NO ACTION TAKEN.**
- c) **Report from 2004 CALAFCO Annual Conference**  
The Commission will receive an oral report about issues and topics raised at the 2004 Annual Conference of the California Association of Local Agency Formation Commissions (CALAFCO).  
**REPORT PRESENTED. NO ACTION TAKEN.**
- d) **LAFCO and NCLOG Schedule Conflict**  
The Commission will discuss potential conflicts in the current meeting schedules for LAFCO and the Napa County League of Governments Countywide Community Development Strategy Task Force.  
**THE COMMISSION WILL BE POLLED AS TO AVAILABLE DAYS & TIMES TO  
ATTEND LAFCO MEETINGS. RESULTS WILL BE PRESENTED IN DECEMBER.**

9. CLOSED SESSION  
**Public Employee Performance Evaluation – Executive Officer**  
**NO REPORTABLE INFORMATION.**
10. INFORMATION ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS
11. ADJOURNMENT  
**MEETING ADJOURNED.**

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HARRY MARTIN  
Chair

ATTEST:

**DANIEL SCHWARZ**  
Executive Officer

CLERK OF THE COMMISSION

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KATHY MABRY  
Commission Secretary

**Key**

Member:     **K** = Guy Kay; **R** = Mike Rippey; **S** = Ken Slavens; **W** = Brad Wagenknecht;  
                  **M** = Harry Martin

Alternates:   **E** = Volker Eisele; **D** = Bill Dodd; **L** = Lori Luporini

Notations Under Vote: **N** = No; **X** = Excused; **A** = Abstained   **AIF** = All in favor

***The making of the motion and second are reflected respectively in the order of the recorded vote.***